

FUNDING APPLICATION

GENERAL INFORMATION

Organization Information

Legal Name: Reaching Maximum Independence, Inc.		Federal Tax ID#: 74-2243259		Are you a 501(3)(c) charity? Yes	
Address: 6336 Montgomery Drive		City: San Antonio		State: Texas	
				Zip Code: 78239	
Website: www.rmihomes.org		Fax: (210) 656-6674			

Head Of Organization

Name: John Schwab		Title: Executive Director	
E-Mail Address: john@rmihomes.org		Phone: (210) 382-2118	

Application Contact

Name: Wendy Wiliams	Title: Development Director	E-Mail Address: marketing@rmihomes.org	Phone: (210) 508-8429
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Previous funding received from The Gordon Hartman Family Foundation		
Year	Funding \$	
2012	\$10,000	
2012	\$10,000	
2014	\$15,000	
2015	\$10,000	
2017	\$20,000	
2018	\$20,000	
2019	\$15,000	
Total	\$100,000	

Has the organization applied to the Gordon Hartman Family Foundation in the past and been declined?

No

Grant Amount Requested \$:	Total Project Budget \$:	Organization's Annual budget \$:
\$25,000	\$193,195	\$5,548,223

Mission Statement:

The mission of Reaching Maximum Independence, Inc. is to assist individuals with intellectual and developmental disabilities to reach their maximum level of independence.

PROJECT INFORMATION

Program / Project Title:

COVID-19 | 129 days and counting

PROJECT TIMELINE

Start Date	End Date
03/13/2020	01/01/2021

Program / Project Description:

On March 13, RMI and the rest of the world were flipped upside down by the COVID-19 pandemic. We immediately knew that we had to figure out how to best serve and protect our individuals. Difficult decisions had to be made and fast. On March 17, we temporarily closed the doors to our Life Enrichment Program, suspended Supported Employment services, and turned the entire focus of our organization on 110 of our participants living in our group homes and in the community. In the initial six weeks of the Stay at Home protocols, we spent nearly \$146,110 on unbudgeted expenses and program suspensions.

In the 129 days or four months, since then, our program continues to face unknowns. As service and revenue disruption persists, we recognize what we now consider organizational stress could evolve into an existential threat. As our participants remain at home, our programs and staff are continually evolving. While we can continue billing for our Life Enrichment Program, we are losing approximately \$38,639 each month. The \$38,639 includes not only the closing of LEP but the ceasing of Supported Employment services in the community (\$26,972), an open bed fee in one of our group homes (we are not able to admit anyone during this time, \$5,000), and extra labor expenses in the houses (\$6,667). If revenue disruptions persist through December, we are looking at losing \$193,195 in billable services. This number does not include the continued need for PPE gear, hand sanitizer, cleaning products, surgical gowns, and more.

We recognize that organizational growth cannot halt in times of crisis, and it is our responsibility to keep the mission of RMI clear and in focus. Before the COVID-19 pandemic, we had set lofty goals for FY2021. We will continue to pursue these goals while managing the current crisis. Our biggest goal for FY2021 was to officially begin a Capital Campaign to improve the services provided by RMI. We will start searching for a building that can accommodate both our central office and our Life Enrichment Program.

Funds from the Gordon Hartman Family Foundation will be used exclusively to address the shortfalls of both programming and increased costs of operations. Indirectly, these funds will allow our participants to continue living the way that they are accustomed to, and it will provide peace of mind to our participant's families. This grant will allow us to continue providing high-quality services to our 53 group home residents, 40 Host Home Companion participants, and 17 participants living independently in the community.

Evaluation Plan:

On a 60,000 foot level, we will analyze our monthly expenditures to assure that we are protecting the resources entrusted to us. Evaluation can be done in the following ways:

1. Maintain efficacy of our current programs- General operating support will allow RMI to continue providing our current services. Success can be evaluated by keeping our day programs services in place while our participants remain at home. Additionally, we can continue to evaluate program success based on occupancy in our group homes. Success can be evaluated by maintaining current occupancy. All but one of our 53 beds remain occupied.

2. Maintaining the safety and security of our participants- this can be measured through the frequent surveys conducted at our group homes. All of the protocols that are put in place by city, state, and federal entities must be followed. Maintaining adherence to these protocols is necessary but costly. By the time all PPE gear, hand sanitizer, cleaning products, food delivery, and more adds up quickly.

3. Maintain the resources needed to continue running our operations. This will be evaluated on a monthly basis and reported to the board of directors. Although we did anticipate a slight margin for the fiscal year we will adjust expenditures as needed.

Plans to sustain project beyond the term of this request:

Reaching Maximum Independence is approaching our 40th anniversary, in this time we have maintained program operations and effectiveness through 5 different recessions. We have a track record of success and we will work tirelessly to ensure that the current financial climate does not affect our operations. By adhering to current protocols, maintaining occupancy in our group homes, and providing day program services to our participants we will be able to continue our operations for the foreseeable future.

Line item Budget:

Line Item Description	Total Project Funds Allocation	Gordon Hartman Funds Allocation
Community Support Program Closures	\$134,860	\$10,000
One Open Bed Fee	\$25,000	\$5,000
Increased Staff Needs	\$33,335	\$10,000
TOTAL:	\$193,195	\$25,000

BOARD OF DIRECTORS

LIST OF BOARD DIRECTORS

Name & Office Held	Corporate Affiliation
J.R. Cantu Board Chair	Independent Education and Behavioral Counselor
Theresa Rosenheim Treasurer	Valero

Kenda Willoughby Secretary	Parent and Community Advocate
Bill Swann Past Chair	Swann Real Estate, Inc.
Jerry DuTerroil Board Member	Attorney at Law
Tony Martin RMI Founding Family	Retired
Mary Hanlon-Hillis Board Member	Transition Specialist Alamo Heights ISD
Jeffrey Cruz Board Member	AmeriFirst Financial of Texas
Marcia Stipek Board Member	Parent and Community Advocate
Lori Velasquez Board Member	Broadway Bank