

# FUNDING APPLICATION

## GENERAL INFORMATION

### Organization Information

<b>Legal Name:</b> Curtain Up Cancer Foundation	<b>Federal Tax ID#:</b> 82-2700700	<b>Are you a 501(3)(c) charity?</b> Yes	
<b>Address:</b> PO Box 593232	<b>City:</b> San Antonio	<b>State:</b> TX	<b>Zip Code:</b> 78259
<b>Website:</b> <a href="http://www.curtainupcancerfoundation.org">http://www.curtainupcancerfoundation.org</a>	<b>Fax:</b> (210) 835-7225		

### Head Of Organization

<b>Name:</b> Amy Gilmour	<b>Title:</b> Executive Director
<b>E-Mail Address:</b> ed@curtainupcancerfoundation.org	<b>Phone:</b> (210) 835-7225

### Application Contact

<b>Name:</b> Amy Gilmour	<b>Title:</b> Executive Director	<b>E-Mail Address:</b> ed@curtainupcancerfoundation.org	<b>Phone:</b> (210) 835-7225
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**Previous funding received from The Gordon Hartman Family Foundation**

<b>Year</b>	<b>Funding \$</b>
2023	\$2,500
<b>Total</b>	\$2,500

**Has the organization applied to the Gordon Hartman Family Foundation in the past and been declined?**  
No

<b>Grant Amount Requested \$:</b>	<b>Total Project Budget \$:</b>	<b>Organization's Annual budget \$:</b>
\$25,000	\$60,000	\$70,000

**Mission Statement:**  
CUCF eases the effects of cancer by bringing the therapeutic power of the creative arts to the San Antonio cancer community.

**PROJECT INFORMATION**

**Program / Project Title:**  
Curtain Up Cancer Foundation Special Needs Inclusion Initiative

**PROJECT TIMELINE**

<b>Start Date</b>	<b>End Date</b>
01/01/2024	12/31/2024

**Program / Project Description:**  
This project will make expanded inclusion a top priority for our nonprofit. With your assistance, CUCF will have the resources necessary to focus on a much-needed expansion project -- namely, to rework each of our three outreach programs so that they better serve the special needs of the San Antonio cancer community.  
Needs / issues:  
Goals:  
individuals impacted:  
Expected results:

**Evaluation Plan:**  
Please get this from Amy. It wasn't in the app when it was processed.

**Plans to sustain project beyond the term of this request:**  
As Executive Director, I can assure you that this project will be thoroughly integrated and working on its own momentum at or under the two-year mark. As I see it, there are key actions that ensure the success and sustainability of our project. We will:  
\*Engage with the cancer community in Bexar County and adjacent counties. By soliciting and thoughtfully listening to their input, we can ensure that the changes we make are responding to the community's needs, thus ensuring long term resonance and sustainability.  
Partner with other special needs stakeholders to glean best practices and to partner on spreading the word of our expanded program outreach to a wider audience.  
Include the whole Curtain Up team during the course of this project. To make broader inclusion a permanent part of our mission and an inextricable part of our organization's culture we will establish buy-in from the BOD, our staff, and volunteers. The team's buy-in assures the longevity and sustainability of our inclusion improvements and means that those changes will last well beyond the implementation phase.

**Line item Budget:**

<b>Line Item Description</b>	<b>Total Project Funds Allocation</b>	<b>Gordon Hartman Funds Allocation</b>
ED and Program Dir. 40% of salaries allotted to re-design of existing programs \$96800	\$38,720	\$23,232
Marketing materials targeting a wider special needs demographic	\$3,100	\$1,860
Expert guest speakers for 4 BOD meetings	\$0	\$0
BOD Mission Renewal Retreat: Rental and cost of outside nonprofit retreat facilitator	\$0	\$0
Nutritionist/Dietician consult fee to create Cancer Chronicles menu for cancer patients with dietary restrictions	\$0	\$0
Complimentary tickets for disabled guests: THE SIX	\$0	\$0
ASL Interpreter/Performer: THE SIX	\$0	\$0
2 Writing assistants/transcribers: CC Writing Retreats 4/year	\$0	\$0
2 Laptops for CC writers or their transcribers to borrow: CC Writing Retreat 4/year	\$1,000	\$600
<b>TOTAL:</b>	<b>\$42,820</b>	<b>\$25,692</b>

## **BOARD OF DIRECTORS**

### **LIST OF BOARD DIRECTORS**

<b>Name &amp; Office Held</b>	<b>Corporate Affiliation</b>
Rachel Larsen, Founder and BOD Chair (cancer rehab therapist)	Methodist Cancer Rehabilitation
John Rinehart, BOD Vice Chair (cancer survivor)	Site Control Inc.
Danika McKinney, BOD Secretary (key actor/singer: THE SIX)	Rosenblatt Law Firm
Jim Rector	Site Control, Inc.
Dr. Luis Rodriguez (oncology physician)	Oncologist, START Center for Cancer Care
Wendy Fish (cancer survivor, past honoree: THE SIX)	Retired non-profit exec
Grace McBride	Self-employed, marketing
Mary Helen Mayes	Hispanic Alliance for Clinical and Translational Research