

# FUNDING APPLICATION

## GENERAL INFORMATION

### Organization Information

<b>Legal Name:</b> Guide Dogs of Texas, Inc.	<b>Federal Tax ID#:</b> 74-2530268	<b>Are you a 501(3)(c) charity?</b> Yes	
<b>Address:</b> 1503 Allena Drive	<b>City:</b> San Antonio	<b>State:</b> TX	<b>Zip Code:</b> 78213
<b>Website:</b> www.guidedogsoftexas.org	<b>Fax:</b> (210) 366-4081		

### Head Of Organization

<b>Name:</b> Patrick Glines	<b>Title:</b> CEO
<b>E-Mail Address:</b> pat@guidedogsoftexas.org	<b>Phone:</b> (210) 366-4081

### Application Contact

<b>Name:</b> Michael Crittell	<b>Title:</b> Director of Philanthropy	<b>E-Mail Address:</b> Michael@guidedogsoftexas.org	<b>Phone:</b> (210) 366-4081
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Previous funding received from The Gordon Hartman Family Foundation		
Year	Funding \$	
2022	\$10,000	
<b>Total</b>	\$10,000	
<b>Has the organization applied to the Gordon Hartman Family Foundation in the past and been declined?</b> No		
Grant Amount Requested \$:	Total Project Budget \$:	Organization's Annual budget \$:
\$25,000	\$1,077,660	\$1,077,660
<b>Mission Statement:</b> Guide Dogs of Texas serves its mission to increase mobility, freedom, and independence for Texans who experience blindness or low vision by providing high-quality guide dogs.		
<b>PROJECT INFORMATION</b>		
<b>Program / Project Title:</b> Pathway to Independence		
<b>PROJECT TIMELINE</b>		
Start Date	End Date	
09/01/2023	08/31/2024	
<b>Program / Project Description:</b> <p>The guide dog development process starts by acquiring dogs from the GDTX Breeding Program in San Antonio. Puppies enter the Puppy Raising Program at nine weeks, fostered by volunteers for 12-18 months. They then move on to Advanced Training. During Advanced Training, a Guide Dog Mobility Instructor (GDMI) assigns each puppy and works with them Monday to Friday. GDMIs teach vital skills like guiding, problem-solving, and navigating stairs, lasting 6-9 months. Completion leads to guide dog certification.</p> <p>Matching certified guide dogs with suitable participants follows. Eligible candidates undergo a half-day interview and assessment by a certified instructor. This assesses travel needs, financial capability, and residential conditions, aiding in predicting partnership success. The interview process crucially identifies apt candidates for successful partnerships. Qualified participants receive free certified Guide Dogs and comprehensive training. A mandatory 3-week training class tailored to individual needs follows, guided by prior assessments.</p> <p>Guide Dogs of Texas methodically ensures successful guide dog partnerships through a comprehensive process that prioritizes both participants' needs and guide dogs' capabilities. Program completion includes a 3-month postgraduate visit and yearly visits, observing guide dogs in graduates' homes, offering vital feedback. Regular evaluation of long-term training outcomes ensures program effectiveness and refinement.</p>		
<b>Evaluation Plan:</b>		

GDTX utilizes both quantitative and qualitative tools to measure success in the short and long term .

Short-term evaluation tools :

1. Client applications
2. Client interviews
3. Early Canine Development checklist determining guide dog readiness
4. Client matching
5. Best practices for advanced guide dog training and in-home client training
6. Checklists to determine if the client/guide dog team is ready to "graduate"

Long-term evaluation tools:

1. Client surveys
2. GDMI assessments during the first 3 months, then annual assessments/retraining if necessary for new environments

The organization follows a comprehensive application process for every candidate. They also personally meet and interview clients to evaluate their suitability for a guide dog. After careful consideration, they pair the clients with their guide dogs and train them collaboratively for a maximum of four weeks. Moreover, the organization ensures that every guide dog team receives Annual Continuing Education and Support (ACES) services for ongoing assistance.

**Plans to sustain project beyond the term of this request:**

GDTX develops a yearly fundraising strategy to support its programming. The strategy ensures financial stability and reduces the agency's dependence on funding fluctuations primarily by diversifying revenue streams. The organization generates revenue from numerous sources, such as individual and corporate donations, grants from foundations, event proceeds, bequests, and government funding. To guarantee long-term financial stability, GDTX has established a cash reserve equivalent to 3-6 months' worth of expenses. By defining clear financial objectives, GDTX maintains this reserve as a safety net in case of unexpected situations. The organization implements strict financial management practices, including detailed budgeting and cash flow projections to achieve this. Furthermore, GDTX has created opportunities for more predictable income through planned giving and endowment campaigns, inviting donors who share the organization's long-term vision to contribute financially.

**Line item Budget:**

Line Item Description	Total Project Funds Allocation	Gordon Hartman Funds Allocation
Animal Care	\$38,150	\$5,000
Animal Training	\$15,950	\$2,500
Personnel Expense	\$629,700	\$10,000
Professional Services	\$191,810	\$5,000
Marketing, Outreach & Fundraising	\$9,560	\$0
Office Expense	\$25,680	\$0
Information Technology	\$24,680	\$0
Occupancy	\$94,550	\$0
Vehicle Expenses	\$16,530	\$2,500
Indirect Employee Costs	\$5,040	\$0
Bank Charges & Late Fees	\$1,010	\$0
<b>TOTAL:</b>	<b>\$1,052,660</b>	<b>\$25,000</b>

# BOARD OF DIRECTORS

## LIST OF BOARD DIRECTORS

Name & Office Held	Corporate Affiliation
Gail Hathaway	Retired
Karen V?zquez	Retired
JC Clapsaddle	Retired
Jane Fritz	Self-employed
Jennifer Mendez	Argo Group
Phoebe Jacobi	Self-employed
Bill Kessler	Self-employed Lawyer